

ERROR-CORRECTION TRAINING FORM

Error correction training for: _____
Collector Name

Trainer/Monitor: _____

Date of Training: _____ Location: _____

DOT rules require that an collector with a "fatal flaw" complete error-correction training within 30 days of becoming aware of the error that caused the cancelled test.

The training should include: (1) A review of the rules and regulations pertaining the collector's error; and (2) The collector must complete three (3) mock collections under the observation of a qualified Monitor or Trainer.

The mock collections must be:

1. Uneventful (error-free)
2. Collection related to the error that caused the cancelled test.
3. Collection related to the error that caused the cancelled test.

Step 1: Review the rules and regulations pertaining to the error. Ensure the Collector understands what s/he did wrong and what the correct procedure should have been.

Attestation: We have reviewed the 49 CFR Part 40 regulations relating to the error.

Collector Initials: _____ Monitor/Trainer Initials: _____

Step 2: Collector must complete three full error-mock collections. Attest below:

1. Uneventful (error-free):

Collector Initials: _____ Monitor/Trainer Initials: _____

2. Collection related to the error that caused the cancelled test.

Collector Initials: _____ Monitor/Trainer Initials: _____

3. Collection related to the error that caused the cancelled test.

Collector Initials: _____ Monitor/Trainer Initials: _____

Error-correction training successfully completed on: _____ (Date)

Collector Signature: _____

Monitor Signature: _____

